

RECORD OF EXECUTIVE DECISION – Part A

Date	Decision Maker	Decision	Reason(s) for Decision	Alternative Options Considered	Conflicts of Interest Declared <small>(and Dispensations granted by the Monitoring Officer)</small>	Consultation with relevant Ward Member(s) Yes/No	Subject to Call-in? Yes/No
14 October 2021	Portfolio Holder for Corporate Finance and Governance	To approve the principle of the granting of a new lease over Holland Library, Frinton Road, Holland on Sea	In order to renew the lease so the library can continue to operate.	To refuse the granting of the new lease and leave the property vacant or find a new tenant.	None	Yes	Yes

URGENT DECISIONS ONLY (If non-urgent go to “Agreement to Decision” below):-

GENERAL EXCEPTION APPLIES? <small>(Rule 14 Access to Information Procedure Rules)</small>	NO	If yes, has at least 5 clear days notice been given to the Chairman of the relevant overview and scrutiny committee?	N/A
SPECIAL URGENCY APPLIES? <small>(Rule 15 Access to Information Procedure Rules)</small>	NO	If yes, has the Chairman of the relevant overview and scrutiny committee’s consent been obtained?	N/A
EXEMPTION FROM CALL-IN APPLIES? <small>(Rule 18i Overview and Scrutiny Procedure Rules)</small>	NO	If yes, has the Chairman of the relevant overview and scrutiny committee’s consent been obtained?	N/A
URGENT & OUTSIDE BUDGET OR POLICY FRAMEWORK? <small>(Rule 6 Budget and Policy Framework Procedure Rules)</small>	NO	If yes, why is it not practical to convene a quorate meeting of full Council?	N/A
		If yes, has the Chairman of the relevant overview and scrutiny committee’s consent been obtained?	N/A

AGREEMENT TO DECISION:-

Signed:- Decision Maker	Date:- 	Delegated Power Reference (in Part 3of the Constitution):- 3.37 item 4.3.....
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**Original signed copy to be retained by Service.
Electronic copy to be sent to Ian Ford (Committee Services) for publication.**